

**Job Description:**

The Integrated Teaching and Learning Program (ITLP) IT team is looking for students to help in the daily operations and support of the IT enterprise which includes the ITLP, the Idea Forge, Integrated Design Engineering, Aerospace Engineering, Mechanical Engineering, and TeachEngineering.org. The team also designed, built, and supports the CEAS Cloud Computing solution. We support up to 11k local users and up to 4 Million users globally through a wide-range of technologies.

Tasks include, but are not limited to:

- Enterprise desktop support of engineering student, faculty, and staff
- Training: self-guided and sustained hands-on mentorship from a professional systems admin.
- Software support; configuring, installing, debugging and troubleshooting
- With sufficient training, tasks may evolve into more advanced work such as scripting, database work, identity access and management, or server support, among others.

Pay starts at \$16.00/hour. This position is expected to work 10 hours per week while classes are in session; however, the hours are flexible. We prefer students who have the availability to continue employment as long as they are a CU student. First-year and sophomore students are strongly encouraged to apply.

We offer practical experience supporting the IT needs of a live/production environment. In addition to hands-on training and support, you will work alongside systems administrators, full-time software developers, and other fellow CU student systems administrators. Our goal is to provide an innovative and stable IT ecosystem that empowers hands-on engineering-focused education across the College of Engineering.

Required Qualifications:

Experience with Windows operating systems; preferably in a domain environment. Applicants need to be analytical and self-motivated with strong written and verbal communication skills. Organizational skills and the ability to balance ongoing projects with interrupt-driven tasks is essential. Must be detail-oriented and willing to find solutions to problems in which you have no previous experience.

Required Experience:

- Exposure to basic computer hardware and software concepts and troubleshooting principles
- Familiarity with basic networking concepts, tools and hardware
- Able to install and support Windows 10/11 OS and applications
- Experience or willingness to work in a customer facing role

Additional Notes:

This position falls within the requirements of the [Earn-Learn program](#). Work-study students are encouraged to apply. We also offer paid summer internships at \$18/hr. for up to 35 hours per week.

Contact Info:

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